

**Build It Back Single-Family Acquisition, Buyout and
Resettlement Incentives Program
Fair Market Sales - Request for Offers**
Program Information

Project Rebuild, Inc. ("PRI"), a not-for-profit entity affiliated with Neighborhood Restore Housing Development Fund Corporation, is seeking qualified developers to purchase properties acquired by PRI as part of its responsibilities in administering the Build It Back Single-Family Acquisition, Buyout, and Resettlement Incentives Program ("Program") and redevelop them as flood resilient housing. The Program is being administered by PRI with oversight from the Mayor's Office of Housing Recovery Operations ("HRO") and the NYC Department of Housing Preservation and Development ("HPD"). The properties previously contained 1-to-4 family homes that were substantially damaged or destroyed by Hurricane Sandy in Staten Island. PRI is currently completing demolitions at these properties and all structures and non-permeable improvements will be removed prior to transfer to eligible purchasers.

Through planning analyses and community engagement, these properties were determined eligible for fair market sales through a Request for Offer ("RFO") issued by PRI. The RFO will be a competitive purchasing process that is open to the public to submit offers to purchase and redevelop the properties listed on Page 4. Offers will be accepted for any combination of lots, with preference given to offers for all seven lots. All properties in this RFO will be sold to the highest qualified bidder(s). PRI may at any time withdraw the properties or portions of the properties from or add new properties to this RFO.

The sites included in this RFO all sit within or nearby to Sunnymeade Village, a small neighborhood situated along private roads minutes from the Verrazano Bridge. Bidders seeking creative solutions to appropriately develop or further the growth of resilient housing in a unique environment are strongly encouraged to submit bids. All of the sites included in this RFO are interior lots and have redevelopment restrictions as outlined below.

Properties sold through the RFO are subject to the following restrictions, which will be detailed, finalized, and recorded against the deed at or before time of transfer to the highest qualified bidder(s):

- Purchasers must redevelop the property and obtain a Certificate of Occupancy and Elevation Certificate within 18 months of date of closing. Properties requiring BSA waivers/variances will be allowed 24 months to obtain Certificate of Occupancy. Reasonable requests for extensions will be considered, and new deadlines may be issued in the event that the property is resold.
- Redevelopment is restricted without access to a mapped street. Development options include:
 - Develop as part of an assemblage in conjunction with a privately-owned, adjacent lot that has access to a mapped street, provided the development does not impede on any access easements and provided that the entire development is flood resilient in accordance with NYC Building Code Appendix G: Flood-Resistant Construction. It shall be the Developer's sole obligation to assemble the privately-owned adjacent lot(s) with the understanding that the required private lots are not part of the RFO.
 - Develop as an improvement or accessory use to an existing structure on a privately-owned, adjacent lot regardless of street access, provided the development does not impede on any access easements and provided that the existing structure is also flood resilient in accordance with NYC Building Code Appendix G: Flood-Resistant Construction. It shall be the Developer's sole obligation to obtain a new Certificate of

Occupancy and Elevation Certificate for the existing structure within the timeframe indicated in the deed restriction on the interior lot.

- Develop in an alternative manner not listed above, subject to the City's written preapproval, that complies with NYC Building Code Appendix G: Flood-Resistant Construction. It shall be the Developer's sole obligation to obtain such preapproval and any other necessary administrative requirements under law.
- With regard to the property at 17 Sunnymeade Village, Block: 3122 Lot: 173. This site was transferred to Project Rebuild Inc. by the State of New York and is therefore subject to site specific monitoring requirements as follows. The State may conduct biannual monitoring on the progress of the redevelopment of the property and the purchaser shall cooperate with the State and the State's agents and provide the State with such information and documentation as may be reasonably requested by the State in connection with the redevelopment of the property. The purchaser will appoint and delegate the State to review the construction progress.
- In the event of default on this redevelopment restriction by the buyer, the City or State of New York may seek to take title to the lots if the default is not promptly cured after notice of the default is given.
- Flood insurance must be maintained on the property in perpetuity. A covenant to that effect will be recorded and will run with the premises in perpetuity. Purchasers must notify subsequent transferees of the requirement to maintain flood insurance by including the covenant in all subsequent written conveyance instruments. Failure to do so does not void the covenant. If flood insurance is not maintained, the property becomes ineligible for future federal disaster recovery benefits and may be subject to acquisition by the City.

The acquisition of properties by PRI was funded by U.S. Department of Housing and Urban Development through the Community Development Block Grant-Disaster Recovery program. As such, the City must conduct environmental reviews mandated by the federal government. Therefore, purchasers must allow the City and/or its agents to enter onto the property to complete any remaining necessary environmental reviews and/or to conduct any other necessary activities for federal government compliance purposes. The City will coordinate with purchasers to ensure site visits are conducted with minimal disruption to construction activities and will take any site visits into consideration if purchasers request an extension of the deadline to redevelop the property. However, assessments conducted by the City do not absolve the property owner from conducting any and all necessary environmental assessments required by government regulations to redevelop the property. Developing more than four housing units would require the Developer to conduct an independent Environmental Assessment pursuant to the National Environmental Policy Act (NEPA) before construction may proceed.

If you can answer "Yes" to all of the following questions, you may be eligible for the Program:

	YES	NO
1. Do you have the necessary funds at this time to purchase the properties?	<input type="checkbox"/>	<input type="checkbox"/>
2. Do you have access to the funds needed to resiliently rehabilitate the properties?	<input type="checkbox"/>	<input type="checkbox"/>
3. Do you have prior experience in flood compliant construction?	<input type="checkbox"/>	<input type="checkbox"/>
4. Do you have prior experience redeveloping properties in New York City?	<input type="checkbox"/>	<input type="checkbox"/>
5. Can you affirm that you do not have a negative history of property ownership and management?	<input type="checkbox"/>	<input type="checkbox"/>

For additional questions contact a Project Rebuild, Inc. at 212-584-8981 or info@neighborhoodrestore.org.



Incorporated

150 Broadway, Suite 2101
New York, NY 10038
P: 212.584.8981
F: 212.584.8980
www.neighborhoodrestore.org

About the Project Partners

*The **NYC Mayor's Office of Housing Recovery Operations** and the **Build It Back Program** are dedicated to helping New Yorkers living in communities affected by Hurricane Sandy rebuild their homes and improve the resiliency of homes and communities.*

*Established in 1978, the **New York City Department of Housing Preservation and Development (HPD)** is the largest municipal housing preservation and development agency in the nation. The agency's mission is to promote the construction and preservation of affordable, high-quality housing for low- and moderate-income New Yorkers in thriving and diverse neighborhoods across the city. HPD strives to achieve this mission by enforcing housing quality standards, financing affordable housing development and preservation, and ensuring sound management of the City's affordable housing stock.*

***Project Rebuild, Inc. (PRI)** was incorporated in 2013 as a not-for-profit organization for the purpose of administering the City of New York's Single-Family Acquisition, Buyout and Resettlement Incentives Program. In collaboration with the HPD and the Mayor's Office of Housing Recovery Operations, PRI purchases homes substantially damaged by Hurricane Sandy with the goal of assembling parcels for resilient redevelopment or to remain as vacant land into the future.*



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Fair Market Sales - Request for Offers

Project Location:

Address	Zip	Boro	Block	Lot	Sq Ft	Zoning	FEMA Floodzone	BFE ¹	Appraised Value
10 Sunnymeade Village	10305	Staten Island	3122	226	2821	R3-1	AE	12'	\$215,000.00
13 Sunnymeade Village	10305	Staten Island	3122	169	2542	R3-1	AE	13'	\$190,000.00
15 Sunnymeade Village	10305	Staten Island	3122	171	2542	R3-1	AE	13'	\$190,000.00
16 Sunnymeade Village	10305	Staten Island	3122	220	2821	R3-1	AE	12'	\$215,000.00
17 Sunnymeade Village*	10305	Staten Island	3122	173	2132	R3-1	AE	13'	\$160,000.00
18 Sunnymeade Village	10305	Staten Island	3122	218	2366	R3-1	AE	12'	\$180,000.00
19 Sunnymeade Village	10305	Staten Island	3122	174	5084	R3-1	AE	13'	\$385,000.00

For all lots, redevelopment is restricted for so long as they remain without legal access to a mapped street.

*Subject to biannual progress monitoring by the State of New York and the State's agents.

If you are interested in purchasing the above cluster of the properties listed above, please complete all forms in the RFO Application Package and attach all required supporting documentation and return postmarked by February 5, 2021 to:

**Project Rebuild, Inc.
150 Broadway, Suite 2101
New York, NY 10038
ATTN: Project Rebuild, Inc. RFO**

Your purchase of a property above can be completed by following these steps:

1. Submission:

Complete and return this RFO Application Package. All of the forms must be completed and postmarked by the application deadline date.

- Form A** - Applicant information
- Form B** - Special Experience Requirements
- Bid Form
- Supporting Documentation to be Included (see below for instructions):
 - Proof of funds necessary to purchase the property AND proof of funds or ability to obtain funds necessary to complete the redevelopment requirement at all properties applied for.

2. Questions:

Submit all questions via email at ccotter@neighborhoodrestore.org by January 8, 2021 at 5:00 pm. PRI will respond to all questions by January 15, 2021.

¹Base Flood Elevation (BFE)

The elevation of the base flood, including wave height, as specified on FEMA FIRMs 360497 or as determined in accordance with Section G103.3 of the NYC Building Code. In areas designated as Zone AO, the base flood elevation shall be the elevation of the highest existing grade of the building's perimeter plus the depth number (in feet) specified on the flood hazard map.

3. Evaluation:

- All applicants will be reviewed based on the threshold eligibility requirements. Only applicants that meet the eligibility requirements will have their bids considered.
- The properties will be awarded to the highest, qualified bidder. Once the submission is approved, the winning applicant will receive an **Award Letter** notifying that they have been selected to purchase the property.
- The winning applicant will be required to retain an attorney and will receive a **Purchase and Sale Agreement** from Project Rebuild, Inc. A closing will be scheduled within 30 days of executing the agreement. The bid amount is due at the time of sale.
 - Failure to meet any requirement or deadline, or any determination that you provided incorrect information to or were ineligible to participate in this program, may result in the revocation of the Award Letter.
- All other applicants will be notified of the sale following the successful transfer of the property from Project Rebuild, Inc. to the winning applicant.

Acceptable documents relating to RFO Applicant's financial capability, responsibility and reliability:

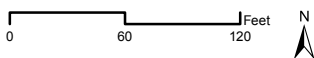
1. **Audited Financial Statements** for the two (2) most recent fiscal years, including the auditor's standard report;

- OR, if the Applicant does not have audited financial statements, it must submit (a) an affidavit attesting to the fact that the applicant does not have such statements; (b) signed federal tax returns for the last two (2) years; (c) unaudited financial statements for the last three years; and (d) a "certified review letter" from a certified public account (CPA) verifying the unaudited financial statements;
- OR, two (2) most recent "reviewed" or "compiled" financial statements and two (2) most recent federal tax returns (including supporting schedules), which must be signed and dated by both the preparer and the Applicant's designated officer.
- OR, if Applicant does not have audited, reviewed or compiled financial statements, provide full Federal tax returns for past two (2) years;
- If Applicant is a Sole Proprietor or Single Member LLC treated as a disregarded entity for federal tax purposes, submit two (2) years of Federal Schedule C from the owner's personal tax return; If such Applicant does not have audited, reviewed or compiled financial statements, provide full federal tax returns for the past two (2) years.

2. **Schedule of Aged Accounts Receivable**, including portion due within ninety (90) days.

*Please note that for proof of funds necessary to complete the redevelopment requirement PRI will also accept a letter from a reputable lender affirming their interest and ability to lend to the applicant.

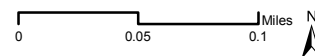
SUNNYMEADE VILLAGE, STATEN ISLAND



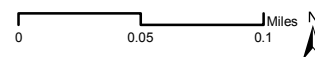
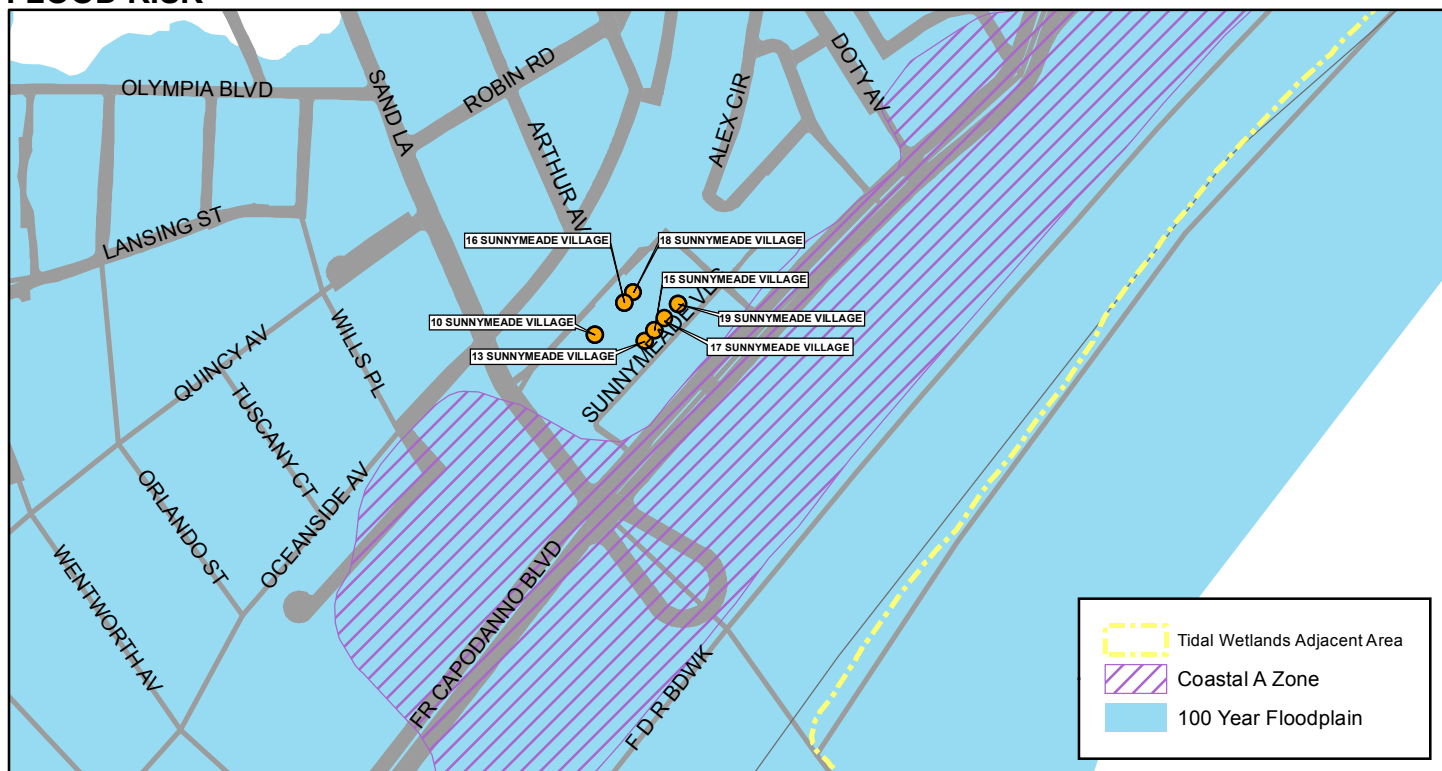
BBL	Address	Zip	Borough
5031220226	10 SUNNYMEADE VILLAGE	10305	Staten Island
5031220169	13 SUNNYMEADE VILLAGE	10305	Staten Island
5031220171	15 SUNNYMEADE VILLAGE	10305	Staten Island
5031220220	16 SUNNYMEADE VILLAGE	10305	Staten Island
5031220173	17 SUNNYMEADE VILLAGE	10305	Staten Island
5031220218	18 SUNNYMEADE VILLAGE	10305	Staten Island
5031220174	19 SUNNYMEADE VILLAGE	10305	Staten Island

SUNNYMEADE VILLAGE, STATEN ISLAND

LAND USE



FLOOD RISK





Inc.

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New York, NY 10038
P: 212.584.8981
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**Project Rebuild Inc.
Single Family Acquisition, Buyout and Resettlement Incentives
Program**

Fair Market Sales - Request for Offers

Closed Bid Form

Fair Market Sales – RFO Property Information

Boro Block and Lot: BLOCK 3122 LOT 226, 169, 171, 220, 173, 218, 174

Street Address: 10,13,15,16,17,18 and 19 Sunnymeade Village, Staten Island, NY 10305

I/We _____ am/are offering

\$ _____ (in numbers)/ _____ (in words) as our best and final bid for the lots located at **Block No. 3122 Lot No. 226, 169, 171, 220, 173, 218, and 174.** I/we certify that if selected, I/we agree to pay this price and that I/we have the funds to purchase the property and the applicable closing costs readily available.

I/We understand that the highest eligible bidder will be selected.

By signing below, I certify that the information provided herein is correct and true to the best of my knowledge. I have read and understand the information provided. If the property is conveyed, I agree to redevelop the property requested in accordance with the redevelopment requirement and all applicable state and local laws, including maintaining necessary improvements for public safety and flood control. This form is a bidding form only. By receiving it, Project Rebuild, Inc. does not commit to transferring the property to the applicant.

Signature

Printed Name

Date

Signature

Printed Name

Date

Please retain a copy of this form for your own records.

All transactions will be completed in accordance with the regulations regarding Community Development Block Grant Disaster Recovery per the United States Department of Housing and Urban Development.

State of _____, County of _____

Subscribed and sworn to (or affirmed) before me on this _____ day of _____,

**20____ by _____,
proved to me on the basis of satisfactory evidence to be the person who appeared before me.**

Notary Signature



Inc.

150 Broadway, Suite 2101
New York, NY 10038
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Project Rebuild Inc.
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Fair Market Sales – RFO Property Information

Boro Block and Lot: BLOCK 3122 LOT 226
Street Address: 10 Sunnymeade Village, Staten Island, NY 10305

I/We _____ am/are offering

\$_____ (in numbers)/_____ (in words) as our best and final bid for the lot located at Block No. 3122 Lot No. 226. I/we certify that if selected, I/we agree to pay this price and that I/we have the funds to purchase the property and the applicable closing costs readily available.

I/We understand that the highest eligible bidder will be selected.

By signing below, I certify that the information provided herein is correct and true to the best of my knowledge. I have read and understand the information provided. If the property is conveyed, I agree to redevelop the property requested in accordance with the redevelopment requirement and all applicable state and local laws, including maintaining necessary improvements for public safety and flood control. This form is a bidding form only. By receiving it, Project Rebuild, Inc. does not commit to transferring the property to the applicant.

Signature

Printed Name

Date

Signature

Printed Name

Date

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State of _____, County of _____

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Notary Signature



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Fair Market Sales – RFO Property Information

Boro Block and Lot: BLOCK 3122 LOT 169

Street Address: 13 Sunnymeade Village, Staten Island, NY 10305

I/We _____ am/are offering

\$ _____ (in numbers)/ _____ (in words) as our best and final bid for the lot located at **Block No. 3122 Lot No. 169**. I/we certify that if selected, I/we agree to pay this price and that I/we have the funds to purchase the property and the applicable closing costs readily available.

I/We understand that the highest eligible bidder will be selected.

By signing below, I certify that the information provided herein is correct and true to the best of my knowledge. I have read and understand the information provided. If the property is conveyed, I agree to redevelop the property requested in accordance with the redevelopment requirement and all applicable state and local laws, including maintaining necessary improvements for public safety and flood control. This form is a bidding form only. By receiving it, Project Rebuild, Inc. does not commit to transferring the property to the applicant.

Signature

Printed Name

Date

Signature

Printed Name

Date

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Notary Signature



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Fair Market Sales – RFO Property Information

Boro Block and Lot: BLOCK 3122 LOT 171

Street Address: 15 Sunnymeade Village, Staten Island, NY 10305

I/We _____ am/are offering

\$ _____ (in numbers)/ _____ (in words) as our best and final bid for the lot located at **Block No. 3122 Lot No. 171**. I/we certify that if selected, I/we agree to pay this price and that I/we have the funds to purchase the property and the applicable closing costs readily available.

I/We understand that the highest eligible bidder will be selected.

By signing below, I certify that the information provided herein is correct and true to the best of my knowledge. I have read and understand the information provided. If the property is conveyed, I agree to redevelop the property requested in accordance with the redevelopment requirement and all applicable state and local laws, including maintaining necessary improvements for public safety and flood control. This form is a bidding form only. By receiving it, Project Rebuild, Inc. does not commit to transferring the property to the applicant.

Signature

Printed Name

Date

Signature

Printed Name

Date

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Notary Signature



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Closed Bid Form

Fair Market Sales – RFO Property Information

Boro Block and Lot: BLOCK 3122 LOT 220

Street Address: 16 Sunnymeade Village, Staten Island, NY 10305

I/We _____ am/are offering

\$ _____ (in numbers)/ _____ (in words) as our best and final bid for the lot located at Block No. 3122 Lot No. 220. I/we certify that if selected, I/we agree to pay this price and that I/we have the funds to purchase the property and the applicable closing costs readily available.

I/We understand that the highest eligible bidder will be selected.

By signing below, I certify that the information provided herein is correct and true to the best of my knowledge. I have read and understand the information provided. If the property is conveyed, I agree to redevelop the property requested in accordance with the redevelopment requirement and all applicable state and local laws, including maintaining necessary improvements for public safety and flood control. This form is a bidding form only. By receiving it, Project Rebuild, Inc. does not commit to transferring the property to the applicant.

Signature

Printed Name

Date

Signature

Printed Name

Date

Please retain a copy of this form for your own records.

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State of _____, County of _____

Subscribed and sworn to (or affirmed) before me on this _____ day of _____,

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Notary Signature



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Fair Market Sales – RFO Property Information

Boro Block and Lot: BLOCK 3122 LOT 173

Street Address: 17 Sunnymeade Village, Staten Island, NY 10305

I/We _____ am/are offering

\$ _____ (in numbers)/ _____ (in words) as our best and final bid for the lot located at **Block No. 3122 Lot No. 173**. I/we certify that if selected, I/we agree to pay this price and that I/we have the funds to purchase the property and the applicable closing costs readily available.

I/We understand that the highest eligible bidder will be selected.

By signing below, I certify that the information provided herein is correct and true to the best of my knowledge. I have read and understand the information provided. If the property is conveyed, I agree to redevelop the property requested in accordance with the redevelopment requirement and all applicable state and local laws, including maintaining necessary improvements for public safety and flood control. This form is a bidding form only. By receiving it, Project Rebuild, Inc. does not commit to transferring the property to the applicant.

Signature

Printed Name

Date

Signature

Printed Name

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Notary Signature



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Boro Block and Lot: BLOCK 3122 LOT 218

Street Address: 18 Sunnymeade Village, Staten Island, NY 10305

I/We _____ am/are offering

\$ _____ (in numbers)/ _____ (in words) as our best and final bid for the lot located at Block No. 3122 Lot No. 218. I/we certify that if selected, I/we agree to pay this price and that I/we have the funds to purchase the property and the applicable closing costs readily available.

I/We understand that the highest eligible bidder will be selected.

By signing below, I certify that the information provided herein is correct and true to the best of my knowledge. I have read and understand the information provided. If the property is conveyed, I agree to redevelop the property requested in accordance with the redevelopment requirement and all applicable state and local laws, including maintaining necessary improvements for public safety and flood control. This form is a bidding form only. By receiving it, Project Rebuild, Inc. does not commit to transferring the property to the applicant.

Signature

Printed Name

Date

Signature

Printed Name

Date

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Boro Block and Lot: BLOCK 3122 LOT 174

Street Address: 19 Sunnymeade Village, Staten Island, NY 10305

I/We _____ am/are offering

\$ _____ (in numbers)/ _____ (in words) as our best and final bid for the lot located at Block No. 3122 Lot No. 174. I/we certify that if selected, I/we agree to pay this price and that I/we have the funds to purchase the property and the applicable closing costs readily available.

I/We understand that the highest eligible bidder will be selected.

By signing below, I certify that the information provided herein is correct and true to the best of my knowledge. I have read and understand the information provided. If the property is conveyed, I agree to redevelop the property requested in accordance with the redevelopment requirement and all applicable state and local laws, including maintaining necessary improvements for public safety and flood control. This form is a bidding form only. By receiving it, Project Rebuild, Inc. does not commit to transferring the property to the applicant.

Signature

Printed Name

Date

Signature

Printed Name

Date

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20____ by _____,
proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Notary Signature

FORM A

RFO APPLICANT INFORMATION

Name of Applicant: _____

Applicant's Employer Identification Number (EIN) or Social Security Number: _____

Applicant is (Check one): Individual () Partnership () Limited Liability Co. ()
Corporation () Joint Venture ()

Applicant's Business Address: _____

Applicant's Telephone Number: _____

Applicant's Email Address: _____

If Applicant is a Partnership or Limited Liability Co., fill in the following blanks:

Names of Partners/Members

Residence of Partners/Members

If Applicant is a Corporation, fill in the following blanks:

Organized under the laws of the State of _____

Name and Home Address of President: _____

Name and Home Address of Secretary: _____

Name and Home Address of Treasurer: _____

Number of Years the Applicant business has been in operation: _____

Number of Applicant employees: _____

Provide the name, address, telephone, and email addresses of at least three business references whom PRI may contact regarding your construction experience. For each, identify the project about which the individual is informed.

1. _____
2. _____
3. _____

Has any principal identified on page 1, or any organization in which the principal is or was a general partner, or corporate officer, or owned more than 10% of the shares of the corporation been the subject of any of the following:

- A. Felony or misdemeanor conviction in the last 5 years, or any felony and/or misdemeanor conviction currently pending;
- B. Found in violation of any administrative, statutory, or regulatory provisions in the last 5 years, or have any administrative charges pending.;
- C. Any sanctions imposed as a result of judicial or administrative disciplinary proceedings with respect to any professional license in the last 5 years;
- D. Defaulted or had termination for cause on any contract obligation or agreement of any kind or nature whatsoever entered into with PRI, HUD, State or City of New York or of its agencies;
- E. Debarment or suspension from entering into contracts with government agency or other notification or ineligibility for, or prohibition against, bidding or proposing on government contracts;
- F. In the last 7 years, filed a bankruptcy petition or been the subject of involuntary bankruptcy proceedings
- G. Overall unsatisfactory performance rating from any government agency on any contract;
- H. Judgements, liens, injunctions, including but not limited to, judgements based on taxes owed, fines and penalties assessed by any governmental entity;
- I. Record of substantial environmental code violations or litigation against you;
- J. Record of substantial OSHA/worker safety violation.

YES	NO

If yes, please state the following information:

1. Name of principals: _____
2. Name of organization/corporation and if an officer, state title:

3. Date of action: _____
4. Current status of action: _____
5. Explanation of Circumstances: _____

FORM B

SPECIAL EXPERIENCE REQUIREMENTS

The experience requirements for this RFO are:

- Prior experience in flood compliant construction
- Prior experience redeveloping properties in New York City.

Please list at least seven (7), but no more than twelve (12), projects that meet the experience requirements for this RFO. **A separate Form B should be submitted for each project.** Please photocopy this form for submission of all projects.

Name of Applicant: _____

Name of Project: _____

Location of Project: _____

Owner or Owner's representative (Architect or Engineer) who is familiar with the work performed:

Name: _____

Title: _____ Phone Number: _____

Brief description of work completed. Please include any details that demonstrate capacity to deal with construction projects in an expedited fashion.

In what capacity did Applicant complete the work (e.g., contractor, subcontractor): _____

Dollar Amount of Contract: _____

Dates of Work: _____

Number of Permits Pulled in Applicant's Name (in last 3 years) _____